



Minutes of the Board Meeting

Held on Monday 2 August 2021

At Papamoa College, 151 Doncaster Drive, Papamoa

Present: Steve Lindsey, Paul Dunn, Jethro Le Roy, Whetu Rolleston, Shiv Thammallia, Maddy Karauna, Phil O'Reilly, Sharon Macquarie, Pere Durie

Not in attendance:

Apologies: Geoff Bird

In Attendance: Kerri Turanga – Secretary

Meeting Opened: 6.05pm

Karakia

Guest Speaker: Curriculum Leader - Mathematics | Kathrene Webb

Katherene explained to the Board the Mathematics Program at Papamoa College and what their focus areas at the various levels.

LMS Focus

Developing fun and engaging learning programmes that also challenge the students.
Ensuring teacher development continues in the area of mathematics.

UMS Focus

Assessment development is the focus.
Ensuring our assessments informs our teaching and learning, we are trialing learning trackers that we have developed.

Senior School Focus

Programme development is the focus in the Senior level.
Developing and ensuring a personalised learning programme for each student, students are involved and co construct the programme with staff.

In the programme structure we are going to change it in 2022 to have a general Maths class at each level.

Challenges

Having enough devices is always a challenge, this limits students ability to self manage and access resources required.

Whetu Rolleston would like to acknowledge the work that has been done to help improve the mathematics programme.

Action: Board requests a BOYD communication to be sent out to parents before the end of the term.

Declaration of Interests NIL

Confirmation of previous Board Minutes

Move that the above previous meetings minutes be accepted:

Moved: Sharon Macquarie

Seconded: Steve Lindsey

Carried

Matters arising from previous minutes

ERO visit in Term 3- the Board would like an outline on the new Evaluation Partner process.

Action: Steve Lindsey to provide an outline of the ERO Evaluation Partner process.

Correspondence

Inward

Email

A NZDSOS re Covid vaccines

B Letter from parent re Hockey

Outward

A Dale Henderson

B Letter to MOE re Zone

Move that the correspondence be accepted:

Moved: Jethro Le Roy

Seconded: Whetu Rolleston

Carried

General Business

Monitoring

Principal's Report presented

Wednesday 11 August | Teacher Only Day | Accord Day

Deputy Principal Job Vacancy - application pack and timeline presented to the Board.

The Board is happy with the presented timeline and process.

Move that the Board accept the Principal Report tabled

Moved: Jethro Le Roy

Seconded: Whetu Rolleston

Carried

Finance Report

August Finance Report presented to the Board of Trustees

Action: Paul Dunn will produce a report for clarity on the difference between the Donation Scheme v's the Parent Donation and where the funds are used.

Donation Scheme for 2022

The Board accepts the recommendation to stay in the Government Donation Scheme for 2022.

Move that the Board accepts the Donation Scheme for 2022

Moved: Jethro Lindsey

Seconded: Sharon Macquarie

Carried

Move that the Board accepts the August Finance Report

Moved: Jethro Le Roy

Seconded: Steve Lindsey

Motion Carried

Governance Review

The Board discussed the following Policies.

Governance Policy

Change - Education Act to relevant year.

Board Roles & Responsibilities Policy

Few adjustments to be made by Jethro and then the Board are happy with it.

The Finance Committee will continue to work on the Finance Policies.

Moved that the agreed changes to the policies listed above be accepted

Moved: Jethro Le Roy

Seconded: Whetu Rolleston

Carried

HR Environment

Phil O'Reilly presented to the Board about the HR Environment and Products.

The Board was introduced to Gallup - Q12 (survey). This could be a tool the Board/School can use to track the wellbeing of staff and the effectiveness of leadership.

HRM system Elmo -this is a cloud based system.

Shiv presented the HR system used by Balance - optimised, this is another cloud based system.

Discussion was had around the various systems. The Board supports the idea and concept behind being able to survey staff and have quantitative results regardless of the survey tool used. The Board agrees that Phil O'Reilly presents the Gallup - Q12 survey system to the Senior Leadership Team.

We need to remember to ask ourselves: Why are we doing this, whats next?, what do I get out of it, and how does it link to the goals?

In Committee matters

IN-COMMITTEE RESOLUTION TO EXCLUDE PUBLIC

Moved that the public be excluded from the following parts of the proceeding of this meeting namely:

AGENDA

The general matter to be considered while the public is excluded, the reason for passing resolution to each matter and the specific grounds under Section 48 (1) of the Local Government and Meeting Act 1987 for the passing of the resolution are as in 1 above.

Reason for passing resolution

To protect the privacy of natural persons and maintain conduct of public affairs.

Grounds under Section 48 (1) for passing resolution

Section 48 (1) (d)

Moved into Committee 8.36pm

Moved: Steve Lindsey
Seconded: Jethro Le Roy
Motion Carried

Moved out of Committee 8.39pm

Moved: Steve Lindsey
Seconded: Paul Dunn
Motion Carried

Action Points

Action: Board requests a BOYD communication sent out to parents before the end of the term.

Action: Steve Lindsey to provide an outline of the ERO Evaluation Partner process.

Action: Paul Dunn will produce a report for clarity on the difference between the Donation Scheme v's the Parent Donation and where the funds are used.

Meeting Closed: 8.40pm

Next Meeting:

Monday 30 August 2021

Agenda items for next meeting:

Confirmed:

Jethro Le Roy - Chairperson

Date:

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