



CONNECT

From the Principal



With the year already well underway, we want to take this opportunity to inform you about some of our people and

the roles they play at school in educating and supporting your child. Please take time to become acquainted with this information.

There are many ways in which you can contact a relevant staff member. Staff that hold leadership and pastoral positions are also teachers, and have timetabled classes to teach. An email or phone call is probably the best way to initially, make contact with most staff (Reception 5420676).

While you are very welcome to visit Reception in person, to avoid the disappointment of not being able to meet the relevant staff member, a meeting time needs to be pre-arranged. Staff are more than happy to meet with you and discuss your child's education.

Contacting Staff

One way that you can contact your child's teacher is by using their school email address. A list of staff email addresses is on the school website, under *Our People, Staff Profiles*.

An easy way to work out an email address is to take the first letter of the teacher's first name, followed by their surname, then add to the end @papamoacollege.school.nz
For example; Teacher - John Key email address would be jkey@papamoacollege.school.nz

Kind Regards

Mr Steve Lindsey
Principal

Other emails you may require:

For general enquiries email:

enquiries@papamoacollege.school.nz

To contact the Board of Trustees:

board@papamoacollege.school.nz

For enquiries regarding fees:

accounts@papamoacollege.school.nz

Why can't I walk on to campus at anytime and visit my child?

If you need to contact your child throughout the day, send them a message or drop something off, then we ask you to contact or visit Reception.

All schools are governed by Health and Safety regulations and the expectation that all students, employees and visitors are safe while on campus. We take our responsibility to keep your child safe seriously, and therefore all visitors to campus need to report and sign in at Reception.

In the event of an emergency we also need to ensure we know who is on campus and where. We thank you for your understanding in this matter. The safety of your child, matters.

Year 7 – 10 Deans



Mr Jeroen van Wijk
Y9 Dean



Mrs Jenna Mackay
Y10 Dean



Mrs Annaliese Dirkse
Y7/8



Ms Kim Remus
Y7/8 Dean

We have everything to **G.A.I.N** from our Deans:

Guide Students, **A**ssist Teachers, **I**nform Parents, **N**avigate: Find a way through

We are dedicated advocates for students and want to help them with: student learning, social issues, opportunities, behaviour, attendance, restorative chats, liaising with outside agencies, subject options and pathways, learning contracts, goal setting, leadership opportunities, social events, camp, assemblies.

Y9/Y10 Deans



jvanwijk@papamoacollege.school.nz
jmackay@papamoacollege.school.nz

Y7/Y8 Deans



kremus@papamoacollege.school.nz
adirkse@papamoacollege.school.nz

Deputy Principals

Mr Dave Ballard



Deputy Principal
Senior School
(Y11 – Y13)

I have overall responsibility for the leadership of learning in the senior school in consultation with Mrs McCready, the Director of the Senior School. I have particular responsibility for the oversight of learning in Social Science, Mathematics, Science & Careers across the whole school and am also responsible for ICT. I am especially focused on the future design of learning curriculum and pedagogy development as our school continues to grow.



dballard@papamoacollege.school.nz

Mrs Belinda Develter



Deputy Principal
Upper Middle
School (Y9 – Y10)

Kia ora koutou,
In my role, I work closely with the Learning Commons Leaders and Curriculum Leaders to ensure that we provide the very best learning opportunities for students within the Upper Middle School. I am also in charge of school wide Pastoral Care systems. In this role, I work alongside the school guidance counsellors, school nurse and doctor, the learning support team, student mentors and outside support agencies to ensure that all students at Papamo College have access to a wide range of support networks.



bdevelter@papamoacollege.school.nz

Ms Catherine Neidhardt



Deputy Principal
Lower Middle
School (Y7 – Y8)

Kia ora everyone! My main responsibility is to look after the staff, students and programmes of our Year 7 and 8 learning communities. I also have the pleasure of teaching Social Science in our Senior School. Some of my other responsibilities are: student and beginning teacher programmes and Languages. I also love working alongside the other staff members of our Outdoor Pursuits Club to offer students a wide range of outdoor experiences throughout the year.



cneidhardt@papamoacollege.school.nz

Receptionist

My name is Karen Devery and I am the Receptionist! At Reception you can, pay fees, sign your child out for an appointment, inform me of absences and ask any questions or enquiries you may have. I can also help with the enrolment process. If you would like a paper copy of the Connect Newsletter, they are available on the counter. Reception is open from 8am to 4pm each day.



Mrs Karen Devery

Receptionist

kdevery@papamoacollege.school.nz



Student Services Receptionist

The students are an important part of my daily duties and no two days are the same! Student Services is a busy area as we offer a range of services such as: administrative tasks, fees payments, student queries, attending to students in sickbay, lost property and collecting notices. Any information required by students on a daily basis is available at Student Services. I look forward to meeting your child. Student Services is open from 8.00am to 3.45pm each day.



Mrs Liz Oliver

Student Services
Receptionist

loliver@papamoacollege.school.nz



Business Manager

My name is Jenny Hardwicke and I have worked in school administration for many years, most of which were spent in Christchurch.

This role was established at the end of 2014 to manage the school financial aspects, which include – school fees, invoices, hire of facilities and budgeting. This is a busy and challenging role, but one which I enjoy.



Mrs Jenny Hardwicke

Business
Manager

accounts@papamoacollege.school.nz



Sports Director

My role is to provide various sporting opportunities for our students to compete and participate in. Team Sports provide students with an opportunity to develop leadership skills, provide a sense of belonging and build friendships.

Most sports information can be found on the Papamo College Wave Page, or please email me if you have any queries throughout the year.



Mrs Caitlin Tarr

Sports Director

ctarr@papamoacollege.school.nz



Pastoral Care Team



Mrs Jane Kay
Guidance Counsellor

Lead Guidance Counsellor

Hi my name is Jane Kay and I am the Lead Guidance Counsellor here at Papamoa College.

I grew up in Te Puke, trained to be a teacher in Hamilton and completed my Masters in Counselling and Post Graduate Diploma in Professional Supervision at Auckland University. I am married to Andy and we have three adult children.

My main role is to support the mental health and emotional wellbeing of our students so that they can achieve their best possible educational and social outcomes. This involves providing counselling support and pastoral care for students, families and staff. My team includes Jim Browne (Counsellor) Grace Irvine (Counsellor) and Nia Finau (Youth Mentor) and a broad range of outside agencies that we work alongside to provide this support for our students and families.

email  jkay@papamoacollege.school.nz



Mr Jim Browne
Guidance Counsellor

Guidance Counsellor

Kia Ora

My name is Jim Browne and I am a Guidance Counsellor at Papamoa College. I moved to Papamoa from Auckland where I worked as a Counsellor at Rangitoto College and Orewa College for 12 years.

I have taught in the classroom, raised two boys, and coached and managed a variety of sports. I hold a master of education degree in Counselling and a post graduate certificate in Careers. I enjoy assisting students to discover answers to their issues and find direction in their lives. At times this means working with outside agencies to get extra support. I am at the College 3 days a week providing mentoring, support and a friendly and confidential listening ear.

email  jbrowne@papamoacollege.school.nz

Guidance Counsellor

Hi, my name is Grace Irvine and I am a Guidance Counsellor here at Papamoa College. I grew up in Tauranga and have a Masters in Counselling from Waikato University. I have also worked with children with special needs for several years. My role and passion is to provide counselling to students and their whanau.



Miss Grace Irvine
Guidance Counsellor

I offer a confidential space where young people can talk about struggles, hopes, values, questions, hurt, fears, dreams, and the many other topics a student may want to discuss. We are here to offer care and support to the wellbeing of our young people.

email  girvine@papamoacollege.school.nz

School Nurse

My name is Woody and I am a registered nurse.

I see students with a range of health concerns, including health education, mental health and sexual health. Our aim is to enhance the wellbeing of students so they can focus on learning and living life safely.



Mrs Woody Vahey
School Nurse

I am at the College 3 days a week. We also have a local GP that runs a free clinic each Monday for issues that may need a doctor input. Students can see me confidentially by booking in at Student Services for the next available time.

email  wvahey@papamoacollege.school.nz



Mrs Adi Sutherland
Curriculum Leader
Learning Support

SENCO - Learning Support

Hi I am Adi Sutherland and I'm the SENCO (Special Educational Needs Co-ordinator) here at Papamoa College. I lead a team of Specialist Teachers and Teacher Aides and together we ensure that all learners are successfully able to access the New Zealand Curriculum.

My role as SENCO includes (but is not limited to)

- Overseeing the day-to-day operation of the Learning Support area.
- Supporting the identification of children with SEN (Special Educational Needs).
- Co-ordinating provision for children with SEN.
- Liaising with parents of children with SEN.
- Liaising with other providers, outside agencies, Educational Psychologists and external agencies.
- Pastoral care of students.

email  asutherland@papamoacollege.school.nz

Senior School Year 11 – 13



**Senior School
Director Y11 - 13**

Mrs Cath McCready

My role is to ensure that all of our senior student's progress in their academic achievements, so that they are set up to achieve their career aspirations, as well as developing into good global citizens.

I have joint responsibility for the leadership of learning in the senior school in consultation with the Deputy Principal Dave Ballard and Senior Staff Leaders.

I have particular responsibility overseeing the learning in Technology, Art, and Drama across the school and I am also responsible for timetabling.

email  cmccready@papamoacollege.school.nz



**Senior School
Staff Leader Y11**

Mr Phil Hewes

After working in Finance for ten years, I left to pursue degrees in Architecture and Education through Victoria University in Wellington. Afterwards, I moved to the Bay of Plenty in 2011 and have loved the natural environment and inspiring stories of the people and our landscape..

I teach Technology at Papamo College across all year levels, with a special interest in Design and human interactivity. My passion of studying design interaction has led me to take on the Y11 Senior Staff Leader's position, ensuring our students have the best possible opportunities to succeed by ensuring they collaborate and connect with each other.

email  phewes@papamoacollege.school.nz



**Senior School
Staff Leader Y12**

Miss Chelsea Hay

Kia ora koutou, I am an English and Media Studies teacher. In my role as a Senior School Staff Leader I work closely with the year 12 Academic Mentors and students to promote learning opportunities, positive values and academic achievement. I am looking forward to being a part of the year 12 students' learning journeys this year.

email  chay@papamoacollege.school.nz



Careers Advisor

Mrs Jo Neal

As Careers Advisor, I am responsible for a comprehensive careers programme for years 7 to 13 students.

The Careers Centre is in the Senior Learning Commons, which contains materials and information for numerous pathways that students may choose to follow. These materials are available for the whole school community to use. We operate Gateway and Trades Academy programmes, where senior students can work in a workplace, or study at a tertiary institution one day a week. These students gain credits for both NCEA and industry National Certificates.

I am available by appointment, for one on one careers advice with students and parents, regarding pathway options, while at school and in their future.

email  jneal@papamoacollege.school.nz



**Senior School
Staff Leader Y13**

**Mrs Sharee
Hemmingway-McGregor**

Tena Koe, in my role as a Senior School Staff Leader I work closely with Year 13 Students, Academic Mentors, Senior School Director, and the Careers Advisor. We work as a team to support our year 13 students with academic and extra-curricular aspirations, and to guide them through the transition from secondary to tertiary education and beyond.

email  smcgregor@papamoacollege.school.nz