



Minutes of the Board of Trustees Meeting
Held on Monday 17 September 2018
At Papamoa College, 151 Doncaster Drive, Papamoa

Present: Steve Lindsey, Rogan Long, Jethro Le Roy, Graham Yorke, Geoff Bird, Loretta Johnstone

Not in attendance: Colin Reeder

Apologies: David Hill, Anthony Ririnui

In Attendance: Kerri Turanga – Secretary

Meeting Opened: 6.02pm

Guest Speakers

Catherine Neidhardt - Deputy Principal of Lower Middle School and Daniel Robertson - Y78 Teacher - Numeracy Leader.

Highlights

Across the Lower Middle School Reading Plus is being used 3 times a day, this is a successful programme.

Tama Tu Group making huge progress in their writing and numeracy - the students now love sharing their writing and are engaged and proud of their learning.

Value added learning.

Numeracy Learning Growth.

Team teaching is working very well. It allows for workshops to happen as they are needing.

Rich tasks are connected to their PBL.

Challenges

Looking for things to inspire students to write about.

Not having a larger library to get the students together in.

Declarations of interest: Nil

Matters Arising from previous minutes

Moved: Loretta Johnstone

Seconded: Graham Yorke

Carried

Confirmation of previous minutes:

Moved: *Jethro Le*

Roy

Seconded: Steve Lindsey

Carried

Inward Correspondence

Nil

Email Correspondence

Nil

Outward Correspondence

Nil

Information Documents

A NZSTA

B Education Gazette

Correspondence accepted

Moved: Loretta Johnstone

Seconded: Jethro Le Roy

Carried

General Business

List of Delegations of Authority

Current list of Delegations of Authority tabled for the Boards reference.

Jethro Le Roy as the newly appointed Board is happy to attend a few Finance meetings to get his head around what happens at these meetings.

The Board will now remove the Principal Authority put in place in 2016. The Board are happy to appoint a temporary Principal if required.

Discipline Committee - to ensure a smooth running of the Discipline Meeting the thought is of bringing in perhaps David Hill back to help run the process. It is very important to follow the process set out by the Ministry of Education. Steve Lindsey suggested that future discussions are had regarding the suspension process and student behaviour.

Jethro Le Roy will do further investigation around if we can invite extra people to attend a disciplinary meeting and will report back to the Board in the October meeting.

List of Delegations of Authority accepted

Moved: Jethro Le Roy

Seconded: Geoff Bird

Carried

Staff Work Place Survey

Survey is ready to be sent. The Board is all in favour of this happening this week and want to send it to only the teaching staff. Kerri Turanga will contact NZCER to see if they have something to cover the Support Staff as well.

Student Survey

Rogan Long and Steve Lindsey are continuing to work on this.

EOTC Trips

EOTC Kapa Haka Hauraki - Friday 28 - Saturday 29 September

Board approves the EOTC Trips stated above

Moved: Jethro Le Roy

Seconded: Geoff Bird

Carried

Monitoring:

Principal's Report presented

Steve Lindsey spoke about the predicted roll growth for 2019.

Board Motion: The Board accepts all 18 out of zone enrolments

Board Motion Moved and accepted.

Moved: Steve Lindsey

Seconded: Loretta Johnstone

Carried

Staffing

Steve Lindsey has worked out the staffing for 2019 and currently we would be 5-6 teachers employed over staffing entitlement. The Board is happy with staffing on this calculation.

2 staff have applied for refreshment leave - The Board is happy to allow the Principal to make this decision and they support his current recommendation.

Campus

The work the school has done on the prefabs at the schools expense, will be reimbursed by the Ministry of Education.

Steve Lindsey has meet with the Ministry of Education to discuss the delay in construction of stage three. Steve will be sending a letter to Minister to apply pressure as this is a dire need. If this letter is unaffected the Board will then write a letter to support this.

Arataki School is introducing an enrolment zone. This will not impact Papamoa College. If the Board members wish to make a comment they can do so individually.

Principal's Report tabled

Moved: Steve Lindsey

Seconded:Loretta Johnstone

Carried

Finance Report

September Finance Report presented

September Finance Report tabled

Moved: Steve Lindsey

Seconded:Loretta Johnstone

Carried

In Committee matters

IN-COMMITTEE RESOLUTION TO EXCLUDE PUBLIC

Moved that the public be excluded from the following parts of the proceeding of this meeting namely:

AGENDA

The general matter to be considered while the public is excluded, the reason for passing resolution to each matter and the specific grounds under Section 48 (1) of the Local Government and Meeting Act 1987 for the passing of the resolution are as in 1 above.

Reason for passing resolution

To protect the privacy of natural persons and maintain conduct of public affairs.

Grounds under Section 48 (1) for passing resolution

Section 48 (1) (d)

Moved into Committee 7.32pm

Moved out of Committee 7.47pm

Meeting Closed: 7.47pm

Next Meeting:

Monday 29 October 2018 - possible movement of this meeting to Monday 5 November

Agenda items for next meeting:

Delegations of Authority - update

Student survey - continued

School Policy on Health Education

Mobile Phones at schools

Charter Focuses for 2019

Confirmed:

Jethro Le Roy - Chairperson

Date:

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