



Minutes of the Board of Trustees Meeting
Held on Monday 26 November 2018
At Papamoa College, 151 Doncaster Drive, Papamoa

Present: Steve Lindsey, Jethro Le Roy, Geoff Bird, Elvie Fox, Graham Yorke, Loretta Johnstone

Not in attendance: Colin Reeder

Apologies: David Hill, Anthony Ririnui

In Attendance: Kerri Turanga – Secretary

Meeting Opened: 6.01pm

Declarations of interest: Nil

Matters Arising from previous minutes

NIL

Moved: Steve Lindsey
Seconded: Jethro Le Roy
Carried

Confirmation of previous minutes:

Moved: Geoff Bird
Seconded: Jethro Le Roy
Carried

Inward Correspondence

Nil

Email Correspondence

Nil

Outward Correspondence

Nil

Information Documents

A NZSTA

B Education Gazette

Correspondence accepted
Moved: Steve Lindsey
Seconded: Jethro Le Roy
Carried

General Business

All action points from the previous minutes have been completed by Steve Lindsey.

- Student Survey has been sent out to students
- Support Staff Survey has been sent out to all Support Staff
- Update on the Staff Wellness Survey - outlined in Steve Lindsey's Principal's Report.

Steve Lindsey has started the process of review with the Senior Leadership Team. Looking at various points from the survey. This is a process that will take time and will include collaboration with all staff. We need to ensure that whatever is done is enduring. This is an opportunity for us to change some things quite radically. We need to also get into the practise of communicating decisions made and the process behind it. Using communication tools effectively and productively.

EOTC Trips

EOTC Trip presented in the Board Pack - has been cancelled due to weather as at 26/11/2018

2019 Charter Focus

Steve Lindsey reminded the Board of the current Strategic Overview 2017 - 2024. This was put together with the Board over the last few years. Steve Lindsey would like the Board to look at this Strategic Plan and think about the things that stand out and are prominent. Simplicity is the key.

Action: The Board of Trustees is to email Steve Lindsey feedback on clear focuses for the Strategic Plan over the next few weeks, we can then look at the draft at the February 2019 Board meeting.

Monitoring:

Principal's Report presented

Steve Lindsey is very busy with staffing for 2019. It is consuming a large part of time.

Significant Challenge - Space.

This is extremely disappointing but not entirely surprising. The Ministry of Education Property have no practical solutions for the start of the 2019 year.

The immediate challenge is to provide a workable solution for day one 2019. We will need to look at using the Lobby again, also the current DP/administration area. Other ideas is using a container for meeting rooms.

Action: The Board of Trustees will write to the Ministry of Education regarding their disappointment with this process. Steve Lindsey will write a draft letter to the Ministry and circulate to the Board. Message needs to go out to the community from the Board regarding this process as well.

Principal's Report tabled
Moved: Steve Lindsey
Seconded: Graham Yorke
Carried

Finance Report

November Finance Report presented

Motion: The Board discussed and supports the idea of purchasing a container for extra space for 2019.

Motion Moved: Steve Lindsey
Seconded: Loretta Johnstone
Carried

November Finance Report tabled
Moved: Steve Lindsey
Seconded: Loretta Johnstone
Carried

Function

The Board would like to look at a welcome back dinner in February 2019.

In Committee matters

IN-COMMITTEE RESOLUTION TO EXCLUDE PUBLIC

Moved that the public be excluded from the following parts of the proceeding of this meeting namely:

AGENDA

The general matter to be considered while the public is excluded, the reason for passing resolution to each matter and the specific grounds under Section 48 (1) of the Local Government and Meeting Act 1987 for the passing of the resolution are as in 1 above.

Reason for passing resolution

To protect the privacy of natural persons and maintain conduct of public affairs.

Grounds under Section 48 (1) for passing resolution

Section 48 (1) (d)

Moved into Committee 7.18pm

Moved out of Committee 8.05pm

Meeting Closed: 8.05pm

Next Meeting:

Monday 18 February 2018

Agenda items for next meeting:

Delegations of Authority

Charter Focus 2019

Annual Plan

Reporting on Student Achievement Targets

Confirmed:

Jethro Le Roy - Chairperson

Date:

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