



Minutes of the Board of Trustees Meeting
Held on Monday 6 May 2019 (for the scheduled 29 April 2019)
At Papamoa College, 151 Doncaster Drive, Papamoa

Present: Steve Lindsey, Jethro Le Roy, Geoff Bird, Elvie Fox, Loretta Johnstone,

Not in attendance: Colin Reeder, Anthony Ririnui

Apologies: Graham Yorke

In Attendance: Kerri Turanga – Secretary

Meeting Opened: 6.00pm

Declarations of interest: Nil

Matters Arising from previous minutes

NIL

Moved: Jethro Le Roy
Seconded: Loretta Johnstone
Carried

Confirmation of previous minutes:

Moved: Loretta Johnstone
Seconded: Geoff Bird
Carried

Inward Correspondence

Nil

Email Correspondence

Nil

Outward Correspondence

A Letter of reply to Parent

Information Documents

A NZSTA

B Education Gazette

Correspondence accepted
Moved: Steve Lindsey
Seconded: Loretta Johnstone
Carried

General Business

Board of Trustees Elections

NZSTA have said the best and easiest way to proceed with a succession plan now is to run a normal triennial election, and at the first Board meeting of the new Board, 2 parent representatives (or whatever number is the minority) choose to have their term in office shortened to 18 months. The Board will then run a mid term election calling for 2 parent representatives for a 3 year tenure. (NOTE: the 2 parent representatives that had their time shortened are most welcome to re-stand for election at the mid terms). Succession plan will be now in place and complete.

Elections have been well advertised and is ready to run through the process.

Monitoring:

Principal's Report presented

Curriculum Design Programme

During 2018 the school started a review process, where we gathered information regarding the curriculum and the approaches taken in all three parts of the school. This review was allow us to gain clarity on the aspects of the school curriculum that are working well, and also those areas that are not working so well. The reviews confirmed the sense that as the school has rapidly grown since its establishment in 2011, while there is some excellent teaching and learning occurring throughout the different parts of the school, alignment between programmes and approaches is becoming more challenging.

The 2018 reviews will provide a good basis to begin a process of school wide curriculum design. All staff will have an opportunity to provide input to the curriculum design process. Throughout 2019 we will begin the conversations with stakeholders around the curriculum design.

Kahui Ako Community of Learners

There is renewed interest from the Ministry of Education for the Papamoa schools to develop the Kahui Ako that began in 2016. Papamoa Principal's will meet again in term 2 to discuss next steps.

Campus Development

The tender interview process has been held. The Ministry of Education Property are confident that a suitable construction firm will be secured soon.

The prefabs are yet to arrive - the hold up is currently the Council.

Principal's Report tabled

Moved: Steve Lindsey

Seconded: Loretta Johnstone

Carried

EOTC

School Sports NZ Horse Trials 17-19 May 2019 in Taupo

Youth Jam 21-23 May 2019 in Rotorua

EOTC trips stated above are approved by the Board

Moved: Jethro Le Roy

Seconded: Geoff Bird

Carried

Finance Report

April Finance Report presented to the Board of Trustees

April Finance Report tabled

Moved: Steve Lindsey

Seconded: Loretta Johnstone

Carried

Annual Report for the year ended 31 December 2018 was presented to the Board. Depreciation is still high as we are a new school and still purchasing assets regularly. Board agrees the school is in a good position.

Annual Report tabled and approved

Moved: Steve Lindsey

Seconded: Loretta Johnstone

Carried

Action Points

In Committee matters

IN-COMMITTEE RESOLUTION TO EXCLUDE PUBLIC

Moved that the public be excluded from the following parts of the proceeding of this meeting namely:

AGENDA

The general matter to be considered while the public is excluded, the reason for passing resolution to each matter and the specific grounds under Section 48 (1) of the Local Government and Meeting Act 1987 for the passing of the resolution are as in 1 above.

Reason for passing resolution

To protect the privacy of natural persons and maintain conduct of public affairs.

Grounds under Section 48 (1) for passing resolution

Section 48 (1) (d)

Moved into Committee 7.06pm

Moved out of Committee 7.10pm

Meeting Closed: 7.10pm

Next Meeting:

Moved forward to Monday 20 May 2019

Agenda items for next meeting:

Jeremy Kedigan - Principals Report

Confirmed:

Jethro Le Roy - Chairperson

Date:

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