



Minutes of the Board of Trustees Meeting
Held on Monday 23 September 2019
At Papamoa College, 151 Doncaster Drive, Papamoa

Present: Steve Lindsey, Geoff Bird, Paul Dunn, Robynne Cabusao, Signe Boaker Wilkinson, Shiv Thammallia, Elvie Fox, Whetu Rolleston

Not in attendance:

Apologies: Jethro Le Roy

In Attendance: Kerri Turanga – Secretary

Meeting Opened: 6.01pm

Welcome to Whetu Rolleston - co opted Board member.

Confirmation of previous minutes:

Moved: Robynne Cabusao
Seconded: Geoff Bird
Carried

Steve Lindsey has compiled the letter to the Ministry of Education regarding the slow progress with the development of the Papamoa College Campus. The Board are happy with the letter and it can be sent with all Board members signatures on this.

Inward Correspondence

Email Correspondence

A

Outward Correspondence

A Co option invitation

Information Documents

A NZSTA

B Education Gazette

Correspondence accepted

Moved: Robynne Cabusao
Seconded: Steve Lindsey
Carried

General Business

Monitoring

Principal's Report presented

Future Campus Development

The Ministry of Education has communicated that the funding for the next stage/s of campus development has been approved.

Glass Panels

It has been reported that the assessment of the movement in the reinforced concrete stairs is within the accepted and expected tolerances. The emphasis will now be on devising a more effective system to connect the perpendicular glass side panels.

Steve Lindsey gave the Board a document 'Shaping a Stronger Education System within New Zealand' to take away and have a look through.

Principal's Report tabled

Moved: Steve Lindsey

Seconded: Paul Dunn

Carried

Finance Report

August Finance Report presented to the Board of Trustees

10YPP is coming up next year for part of our campus and we will go through this process for the first time.

The Board wish to acknowledge the hard work that has occurred by staff to secure the many MOE Grants for eligible students.

August Finance Report tabled

Moved: Paul Dunn

Seconded: Signe Boaker Wilkinson

Carried

Donation Scheme

Steve Lindsey presented to the Board the Donation Scheme. This scheme has a deadline to opt in or not of the 14 November 2019 for the Board to make this decision. The Board discussed the pros and cons of this Scheme.

The finance committee recommends to the Board to opt in to this scheme.

The Board also believe that if they opt in - that communication needs to be very clear to parents that we will be opting in however it may not cover all we wish to supply at Papamoa College.

The Board of Trustees will make this decision at the next Board meeting in October.

Schedule of Work

The Board have decided to have a separate evening meeting to discuss and plan the schedule of work and timelines this will be done. The Board will also review the charter.

The Board discussed the merits of having some Board of Trustee training. The Board agrees that training would help them have a clear understanding of their job. Steve will look into training options.

Casual Vacancy

Signe Boaker-Wilkinson resigned from the Board due to personal reasons. The Board discussed the various options to fill the casual vacancy - By - Election or Selection process. The Board voted and have chosen the selection process.

Motion: The Board will fill the casual vacancy via selection following the guidelines set out by NZSTA.

Moved: Steve Lindsey

Seconded: Geoff Bird

Carried

Board Invitation

The Board have been invited to attend the Arts & Culture Evening on Wednesday 25 September 2019.

Workshop Session - Student Achievement

At the previous meeting Steve Lindsey gave the Board the student achievement documents to read through. He is more than happy to discuss student achievement with any Board member at any time they wish.

In Committee matters

IN-COMMITTEE RESOLUTION TO EXCLUDE PUBLIC

Moved that the public be excluded from the following parts of the proceedings of this meeting namely:

AGENDA

The general matter to be considered while the public is excluded, the reason for passing resolution to each matter and the specific grounds under Section 48 (1) of the Local Government and Meeting Act 1987 for the passing of the resolution are as in 1 above.

Reason for passing resolution

To protect the privacy of natural persons and maintain conduct of public affairs.

Grounds under Section 48 (1) for passing resolution

Section 48 (1) (d)

Moved into Committee 8.39pm

Moved out of Committee 8.40pm

Meeting Closed: 8.43pm

Next Meeting:

Monday October 2019

Agenda items for next meeting:

Donation Scheme decision

Confirmed: _____ **Date:** / /