



Minutes of the Board Meeting

Held at Pāpāmoa College on
Monday 19 September 2022

Present: Pere Durie, Matthew Isbister, Moira Lomas, Clarke Raymond,
Samantha Billett, Jason Price, Jenna Mackay, Abbie Jacob

Not in attendance:

Apologies:

In Attendance: Kerri Turanga | Secretary

Meeting Opened: 6.01pm

Karakia

Declaration of Interest NIL

Nominations for Board Presiding Member: Clarke Raymond - duly elected all in favour

Nominations for Deputy Presiding Member: Moira Lomas - duly elected all in favour

Delegated Authority for Discipline Committee

The members of the Discipline Committee shall be all members of the board except the principal with a quorum of three. That the Disciplinary Committee members mentioned herein are delegated authority to implement the Board's Disciplinary Committee Terms of Reference, as outlined in the Board's Governance Manual.

Moved: Pere Durie
Seconded: Clarke Raymond
Carried

Delegated Authority for Associate/Deputy Principal

That the Board directs that, except where the Board, as its discretion, otherwise determines, a Associate/Deputy Principal shall, in the absence of the Principal from duty for periods not exceeding two weeks and for the full period or periods of such absence, perform all the duties and powers of the Principal.

Moved: Moira Lomas
Seconded: Samantha Billett
Carried

Delegated Authority for Finance Committee

The members of the Finance Committee shall be: Matthew Isbister, Clarke Raymond, Principal and Business Manager - Mandy Brown. That the Finance Committee members mentioned herein are delegated authority to implement the Board's Finance Committee Terms of Reference, as outlined in the Board's Governance Manual.

Moved: Pere Durie

Seconded: Samantha Billett

Carried

Move that the Delegated Authorities listed above be accepted:

Moved: Pere Durie

Seconded: Clarke Raymond

Carried

Board Secretary

Kerri Turanga has been appointed as the Board Secretary.

Moved: Pere Durie

Seconded: Jason Price

Carried

General Business

Board Meeting Dates

The current schedule for the Board meeting dates for the remainder of 2022 shall continue. The meeting dates for 2023 will be discussed and finalised at the next meeting with the new Principal.

Co-Option

The Board discussed the option of co-opting an Ngā Pōtiki Iwi Representative. The Board agreed to this and would like to offer this to Whetu Rolleston.

Motion: *The Board move to co-opt an Iwi representative onto the Board and instruct Pere Durie to contact the previous representative - Whetu Rolleston*

Moved: Pere Durie

Seconded: Moira Lomas

Carried

Induction Pack

Board received their induction packs, this information is also in the Board's online classroom.

Introduction of the Board to the Staff will be held on Friday 21 October 2022. This will be at a Board funded Morning Tea shout followed by a tour of the kura for the new Board.

The Board will also consider hosting the contributing schools Board, at some stage soon as a chance to get to meet the new Board members in the Pāpāmoa area.

Confirmation of previous Board Minutes

Move that the previous meetings minutes be accepted:

Moved: Pere Durie

Carried

Matters arising from previous minutes

Nil

Correspondence

Inward

Email

NIL

Outward

Letter to MOE from Board | Proposed new designated character school in Pāpāmoa.

Move that the correspondence be accepted:

Moved: Pere Durie

Seconded: Samantha Billett

Carried

Monitoring

Principal's Report presented

Pere Durie presented an overview of the year to date.

The Board discussed the NCEA results over the past 5 years and the downward trend. Pere explained three significant changes that have been made to address this;

- Timetable change from 3 x 100 minutes blocks to 4 x 75 minute blocks. This has been well received by both students and staff, increasing student engagement.
- Semesters, year divided into semesters, half year and full year courses.
- Whānau classes, one key teacher for groups of 20 students. This still needs further work.

The Board was shown an up to date results data for NCEA results. The Board thought that looking further into the various pathway options for students could be beneficial especially for students that have already succeeded in gaining the credits required.

The Board would also like to look into the possibility of limiting phone use while students are in the classroom to aid in student engagement. This needs to be a very balanced discussion as this is the world that the students are growing up in. The Board would like to have further discussion on this and see how this might work within the strategic goals.

Staffing for 2023 has started with 8 jobs currently advertised.

Property and Finance

Pere Durie explained the ten different building projects currently happening at the College.

The previous Board committed to supporting the wharenui adornment and the possibility of a playground for the Year 7 & 8 students. The Property Director is currently looking at different options and quotes for later consideration.

In Committee matters

IN-COMMITTEE RESOLUTION TO EXCLUDE PUBLIC

Moved that the public be excluded from the following parts of the proceeding of this meeting namely:

AGENDA

The general matter to be considered while the public is excluded, the reason for passing resolution to each matter and the specific grounds under Section 48 (1) of the Local Government and Meeting Act 1987 for the passing of the resolution are as in 1 above.

Reason for passing resolution

To protect the privacy of natural persons and maintain conduct of public affairs.

Grounds under Section 48 (1) for passing resolution Section 48 (1) (d)

Moved into Committee 7.43pm

Moved: Pere Duire
Seconded: Moira Lomas
Carried

Moved out of Committee 7.51pm

Moved: Pere Durie
Seconded: Moira Lomas
Carried

EOTC Overseas Tours

Two proposed overseas tours were presented to the Board at the last meeting and where to be updated as new information came to hand.

Update | Senior Boys Volleyball team to attend the Australian Schools cup in December, there were insufficient numbers for the Volleyball trip to proceed.

Netball and Rugby Gold Coast Carnival - Parent meetings have been held and expressions of interest asked for.

Further updates to be provided to the Board as this process continues.

Move that the Board accept the Principal Report tabled

Moved: Pere Durie
Seconded: Samantha Billett
Carried

Finance Report

The September Finance report was provided to the Board. With the change of Board no Finance committee meeting was had this month.

Meeting Closed: 8.14pm

Next Meeting:

Tuesday 25 October 2022

Agenda items for next meeting:

Board Meeting Dates for 2023

Student Engagement | Phone Use

Confirmed:

Clarke Raymond - Presiding Member

Date:

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