



Minutes of the Board Meeting
Held on Monday 20 March 2023
At Papamoa College, 151 Doncaster Drive, Papamoa

Present: Iva Ropati, Matthew Isbister, Moira Lomas, Samantha Billett, Jason Price, Jenna Mackay, Abbie Jacob, Clarke Raymond, Pere Durie

Not in attendance:

Apologies:

In Attendance: Kerri Turanga | Secretary

Guest Speakers: Ms Pip Tinning | Deputy Principal
Mr Shea McEvoy | Deputy Principal

Meeting Opened: 6.02pm

Karakia

Declaration of Interests NIL

Guest Speakers:

Ms Pip Tinning | Deputy Principal

Pip presented her Leadership Inquiry | A carefully designed communication and engagement strategy that is responsive to community voice enhances relationships with the wider community.

Mr Shea McEvoy | Deputy Principal

Shea presented emerging data around the correlation of attendance and NCEA achievement.

Confirmation of previous Board Minutes

Move that the previous meetings minutes be accepted:

Moved: Jason Price

Seconded: Samantha Billett

Carried

Matters arising from previous minutes

Nil

Correspondence

Inward

A - Positive parent feedback regarding Mr Iva Ropati and NCEA evening

B - Moved that the Board Co-opt Whetu Rolleston

C - Parent email regarding uniform - Clarke Raymond will respond to this email

Outward

NIL

Move that the correspondence be accepted:

Moved: Clarke Raymond

Seconded: Jason Price

Carried

Reminder regarding the Boards Annual Work Plan

Monitoring

Principal's Report presented

Iva Ropati explained how the Principals report is a collaborative effort, which is set to keep the Board well informed. The Board thought the information provided is clear and concise.

Move that the Board accept the Principal Report tabled

Moved: Clarke Raymond

Seconded: Jason Price

Carried

EOTC

The Board will have some PD around the EOTC process

EOTC Trips for Board Approval

L1OED Whangamata 22 - 24 March

Kayaking Camp | 27 - 29 March | 4 - 6 April

Coast to Coast | 3 - 5 May | 17 - 19 May

Tourism Trip to Rotorua

Girls Volleyball - Auckland (Summer Tournament)

Boys Volleyball - Palmerston North (Summer Tournament)

Moved that the Board approves the overnight camps/activities above

Moved: Matt Isbister

Seconded: Samantha Billington

Carried

Leadership Inquiry

Iva Ropati presented his Leadership Inquires

- Vision and Values
- International students
- Uniform will have positive impact on unity and belongingness

Finance & Property Report

Matt Isbister was appointed as the Chair of the Finance Committee.

Board is happy that the Credit Card transactions will operate a one up approval system with more detail around purchases.

The Board spoke about the possible use of the term deposit. Iva Ropati will bring options to the next meeting.

ACTION: Iva Ropati will bring options to the Board for the next meeting.

Move that the Board accept the Finance & Property Report tabled

Moved: Clarke Raymond

Seconded: Jason Price

Carried

Policy Reveiw

Policy Review Timetable was shared with the Board

General Business

Annual Curriculum Learning Area Reports

Whare wananga update | Steering committee was formed along with the guided document. Working closely with Nga Potiki about the purpose.

Attendance Officers role was explained and how the contract with Truancy works.

The staff's performance appraisal/growth cycle was explained. The Annual Curriculum Learning Area Reports will be a great place to see the trends within classes/subjects.

In Committee matters

IN-COMMITTEE RESOLUTION TO EXCLUDE PUBLIC

Moved that the public be excluded from the following parts of the proceeding of this meeting namely:

AGENDA

The general matter to be considered while the public is excluded, the reason for passing resolution to each matter and the specific grounds under Section 48 (1) of the Local Government and Meeting Act 1987 for the passing of the resolution are as in 1 above.

Reason for passing resolution

To protect the privacy of natural persons and maintain conduct of public affairs.

Grounds under Section 48 (1) for passing resolution Section 48 (1) (d)

Moved into Committee 7.48pm

Moved: Clarke Raymond

Seconded: Moira Lomas

Carried

Moved out of Committee 7.51pm

Moved: Clarke Raymond

Seconded: Samantha Billington

Carried

Meeting Closed: 7.52pm

Next Meeting:

Monday 15 May 2023

Confirmed:

Clarke Raymond - Chairperson

Date:

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