



Minutes of the Board Meeting

Held on Tuesday 5 February 2024

At Papamoa College, 151 Doncaster Drive, Papamoa

Present: Iva Ropati, Matthew Isbister, Moira Lomas, Whetu Rolleston, Jacques Stephens, Jenna Mackay, Clarke Raymond, Pere Durie, Ryan Teixeira

Not in attendance: Soren Hall

Apologies:

In Attendance: Kerri Turanga | Secretary

Meeting Opened: 6.03pm

Karakia

Declaration of Interests

Moria Lomas Declared the Parent letter tabled tonight is from her partner.

Nominations for Presiding member: Clarke Raymond - duly elected all in favour

Nominations for Deputy Presiding member: Moira Lomas - duly elected all in favour

Delegated Authority for Discipline Committee

The members of the Discipline Committee shall be all members of the board except the principal with a quorum of three. That the Disciplinary Committee members mentioned herein are delegated authority to implement the Board's Disciplinary Committee Terms of Reference, as outlined in the Board's Governance Manual.

Moved: Clarke Raymond

Seconded: Moira Lomas

Carried

Delegated Authority for Associate/Deputy Principal

That the Board directs that, except where the Board, as its discretion, otherwise determines, a Associate/Deputy Principal shall, in the absence of the Principal from duty for periods not exceeding two weeks and for the full period or periods of such absence, perform all the duties and powers of the Principal.

Moved: Clarke Raymond

Seconded: Jenna Mackay

Carried

Delegated Authority for Finance Committee

The members of the Finance & Property Committee shall be: Iva Ropati, Clarke Raymond, Whetu Rolleston & Mandy Brown. That the Finance Committee members mentioned herein are delegated authority to implement the Board's Finance & Property Committee Terms of Reference, as outlined in the Board's Governance Manual.

Moved: Clarke Raymond
Seconded: Matt Isbister
Carried

Move that the Delegated Authorities listed above be accepted:

Moved: Clarke Raymond
Seconded: Moria Lomas
Carried

Confirmation of previous Board Minutes

Move that the previous meetings minutes be accepted:

Moved: Whetu Rolleston
Seconded: Matt Isbister
Carried

Matters arising from previous minutes

Recruitment policy - the Board needs to look at this policy and how the members of the committee are made up.

For the upcoming Deputy Principal appointment the appointments committee will be: Presiding Member, Principal and Matt Isbister. The committee will be shortlisting and interviewing.

Correspondence

Inward

Letter from the MOE regarding reinstatement of student excluded.

Letter from parent - the board had already acknowledged that we could do better next time.

ACTION: Pere Durie will provide the Board with a summary of the survey sent out.

Outward

NIL

Move that the correspondence be accepted:

Moved: Whetu Rolleston
Seconded: Jacques Stephens
Carried

Monitoring

Principal's Report presented

Iva Ropati discussed the great start to the year, new staff, new students, international students arriving, great NCEA results with 47 students receiving NCEA Endorsed with Excellence, and one student achieving scholarship in Chemistry.

NCEA Achievement Targets for 2023 - most targets were achieved, with work to continue with our Māori and Pacifica students. The Board would like to congratulate the staff for their achievement with the NCEA results with a morning tea.

ACTION: Kerri Turanga to organise Morning Tea for staff.

Strategic Plan

Motion for the Board to approve the 2024-2025 strategic plan.

Move that the Board approve the Strategic Plan tabled

Moved: Clarke Raymond

Seconded: Moira Lomas

Carried

Move that the Board accept the Principal Report tabled

Moved: Clarke Raymond

Seconded: Moira Lomas

Carried

EOTC

Volleyball NZSS | 17-23 March 2024

Moved that the Board approves the NZSS Volleyball trip

Moved: Clarke Raymond

Seconded: Jenna Mackay

Carried

General Business

Annual Board Work Plan presented and discussed. Board PLD schedule is included on the Annual Board work plan. The Board are happy with the proposed work plan and will referring to it throughout the year

Move that the Board accept the Board Annual Work Plan tabled

Moved: Clarke Raymond

Seconded: Jenna Mackay

Carried

In Committee matters

IN-COMMITTEE RESOLUTION TO EXCLUDE PUBLIC

Moved that the public be excluded from the following parts of the proceeding of this meeting namely:

AGENDA

The general matter to be considered while the public is excluded, the reason for passing resolution to each matter and the specific grounds under Section 48 (1) of the Local Government and Meeting Act 1987 for the passing of the resolution are as in 1 above.

Reason for passing resolution

To protect the privacy of natural persons and maintain conduct of public affairs.

Grounds under Section 48 (1) for passing resolution Section 48 (1) (d)

Moved into Committee 7.07pm

Moved: Clarke Raymond

Seconded: Moira Lomas

Carried

Moved out of Committee 7.15pm

Moved: Clarke Raymond

Seconded: Moira Lomas

Carried

Meeting Closed: 7.16pm

Next Meeting:

Monday 18 March 2024

Confirmed:

Clarke Raymond - Chairperson

Date:

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