



Minutes of the Board Meeting

Held on Monday 13 May 2024

At Papamoa College, 151 Doncaster Drive, Papamoa

Present: Iva Ropati, Matthew Isbister, Moira Lomas, Whetu Rolleston, Jacques Stephens, Pere Durie, Soren Hall

Not in attendance:

Apologies: Clarke Raymond, Ryan Teixeira, Jenna Mackay

In Attendance: Guest Speaker Rob Naumann | NZSTA

Meeting Opened: 6.03pm

Karakia | Pere Durie welcomed Rob Naumann

Declaration of Interests

NIL

This meeting was a scheduled Board professional Development session and was run by Rob Naumann | NZSTA.

- Rob introduced himself and then covered the following:
 - Role of the school Board
 - Board mechanism & roles
 - Board processes
 - How Board and Principal work together
 - Policies and Governance

Monitoring

Principal

1. Accept the Principal's report.

Move that the Board accept the Principal Report tabled

Moved: Soren Hall

Seconded: Jacques Stephens

Carried

Finance

2. Accept **March** report

- i. Payments totalling **\$1,177,518.28 month**

Move that the Board accept the March Finance Report tabled

Moved: Matt Isbister

Seconded: Whetu Rolleston

Carried

3. Accept 2023 Audited draft accounts noting expenditure over budget variations. Accept \$131K deficit.

- ii. Relief funding - under budgeted
- iii. Learning resources - (teacher relief salaries / materials) under budgeted
- iv. International students - no budget

Move that the Board accept the 2023 Audited draft accounts tabled

Moved: Matt Isbister

Seconded: Whetu Rolleston

Carried

4. Budget 2024

- v. Revised with **\$24,276** deficit. Variation from draft of **\$2,749** surplus

Move that the Board accept the 2024 budget tabled

Moved: Matt Isbister

Seconded: Whetu Rolleston

Carried

Property

5. Accept the **April** report

Move that the Board accept the April Property Report tabled

Moved: Whetu Rolleston

Seconded: Jacques Stephens

Carried

6. Accept that the Health Centre (Te Whare Ora) is moved at MoE's cost to the Property Centre and put on blocks

- Pāpāmoa College will assume the cost for consent and reinstatement
- Pāpāmoa College will also assume the cost to move and reinstate the Property Office (3 x 6m) elsewhere on site
- Both buildings remain owned by MoE
- MOE has made payment of \$36k to PC which will offset the cost of reinstatement.

Move that the Board accept the Health Centre is moved as tabled

Moved: Matt Isbister

Seconded: Soren Hall

Carried

Enrolment scheme

7. School enrolment scheme

- vi. 'The school has an ongoing need for an enrolment scheme to prevent over-crowding or the likelihood of overcrowding. The Board believes that the home zone in the present scheme should be retained without amendment.'

Move that the Board accept the Enrolment scheme tabled

Moved: Matt Isbister

Seconded: Jacques Stephens

Carried

NCEA targets

8. The board accepts the recommendation that the NCEA achievement targets are accepted as our targets for 2024.

Move that the Board accept the NCEA targets tabled

Moved: Whetu Rolleston

Seconded: Soren Hall

Carried

Uniform review

9. As indicated to our community in 2023, we are formally reviewing our uniform. Any possible / potential changes to our uniform will be board approved and come into effect from 2025. The school is working through the review process and the report will be made to the board at the end of term 2, 2024 for board consideration.

Meeting Closed: 7.45pm

Next Meeting:

Monday 17 June 2024

Confirmed:

Clarke Raymond - Chairperson

Date:

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