



**Minutes of the Board Meeting**  
Held on Monday 10 February 2025  
At Papamoa College, 151 Doncaster Drive, Papamoa

**Present:** Clarke Raymond, Iva Ropati, Matthew Isbister, Jenna Mackay, Whetu Rolleston, Moira Lomas, Moira Lomas, Pere Durie, Jade McGregor

**Not in attendance:**

**Apologies:** Soren Hall, Jacques Stephens

**In Attendance:** Kerri Turanga

**Meeting Opened:** 6.02pm

**Karakia**

**Declaration of Interests**

Nil

**Nominations for Presiding member:** Clarke Raymond - duly elected all in favour

**Nominations for Deputy Presiding member:** Moira Lomas - duly elected all in favour

**Principals Delegation**

Delegations presented and the Board approves all.

**Moved:** Clarke Raymond  
**Seconded:** Moira Lomas  
**Carried**

**Delegated Authority for Discipline Committee**

The members of the Discipline Committee shall be all members of the board except the principal with a quorum of three. That the Disciplinary Committee members mentioned herein are delegated authority to implement the Board's Disciplinary Committee Terms of Reference, as outlined in the Board's Governance Manual.

**Moved:** Matt Isbister  
**Seconded:** Jenna Mackay  
**Carried**

### **Delegated Authority for Associate/Deputy Principal**

That the Board directs that, except where the Board, as its discretion, otherwise determines, a Associate/Deputy Principal shall, in the absence of the Principal from duty for periods not exceeding two weeks and for the full period or periods of such absence, perform all the duties and powers of the Principal.

**Moved:** Jenna Macay  
**Seconded:** Whetu Rolleston  
**Carried**

### **Delegated Authority for Finance Committee**

The members of the Finance & Property Committee shall be: Iva Ropati, Clarke Raymond, Whetu Rolleston & Business Manager. That the Finance Committee members mentioned herein are delegated authority to implement the Board's Finance & Property Committee Terms of Reference, as outlined in the Board's Governance Manual.

**Moved:** Clarke Raymond  
**Seconded:** Matt Isbister  
**Carried**

***Move that the Delegated Authorities listed above be accepted:***

**Moved:** Clarke Raymond  
**Seconded:** Moria Lomas  
**Carried**

### **Confirmation of previous Board Minutes**

***Move that the previous meetings minutes be accepted:***

**Moved:** Whetu Rolleston  
**Seconded:** Jenna Mackay  
**Carried**

### **Matters arising from previous minutes**

The canopy project update - Clarke Raymond and Iva Ropati had a meeting with the Ministry regarding the funding of this. There is now an understanding of why it was declined and the Ministry is happy to help us as we continue. Any further action will now wait until the appointment of the Director of Finance.

### **Correspondence**

**Inward**

Nil

## **Principal's Report**

Iva Ropati spoke about the start of the school year and the pleasing NCEA results. The trajectory of the data shows us we are on the right track. Iva shared with the Board the staff PLD plan for 2025 with a focus on Te Ao Māori.

***Moved that the Principals Report is approved***

**Moved:** Clarke Raymond

**Seconded:** Whetu Rolleston

**Carried**

## **EOTC Trips for Board Approval**

- 1OED Camp Opoutere

***Moved that the 1OED Camp Opoutere is approved***

**Moved:** Clarke Raymond

**Seconded:** Jenna Mackay

**Carried**

- 2OED Ohope

***Moved that the 2OED Ohope is approved***

**Moved:** Jenna Mackay

**Seconded:** Whetu Rolleston

**Carried**

- NZSS Surf Nationals

***Moved that the NZSS Surf Nationals is approved***

**Moved:** Jenna Mackay

**Seconded:** Whetu Rolleston

**Carried**

- NZSS VB Nationals

***Moved that the NZSS VB Nationals is approved***

**Moved:** Jenna Mackay

**Seconded:** Whetu Rolleston

**Carried**

## **General Business**

2025 Annual Board Work Programme discussed. The Board will also have a schedule of the policy review.

Please ensure the Board is in attendance for the Annual HOLA Reports 2024/2025 presenting to the Board 24 March 2025.

Moved in Committee 18.53 pm

**Meeting Closed:** 19.10 pm

**Next Meeting:**  
17 March 2025

**Confirmed:**

\_\_\_\_\_  
Clarke Raymond - Chairperson

**Date:**

..... / ..... / .....