



**Minutes of the Board Meeting**  
Held on Monday 18 November 2024  
At Papamoa College, 151 Doncaster Drive, Papamoa

**Present:** Clarke Raymond, Iva Ropati, Matthew Isbister, Jenna Mackay, Whetu Rolleston, Moira Lomas, Soren Hall, Jacques Stephens, Moira Lomas, Pere Durie

**Not in attendance:**

**Apologies:** Jade McGregor

**In Attendance:** Kerri Turanga

**Meeting Opened:** 6.02pm

**Karakia**

**Declaration of Interests**

Nil

**Confirmation of previous Board Minutes**

***Move that the previous meetings minutes be accepted:***

**Moved:** Whetu Rolleston

**Seconded:** Soren Hall

**Carried**

**Matters arising from previous minutes**

**Correspondence**

**Inward**

Nil

***Move that the correspondence be accepted:***

**Moved:** Clarke Raymond

**Seconded:** Soren Hall

**Carried**

**Principal's Report**

ERO report discussed - Board will communicate this with our parent community.

Iva presented to the Board the draft Strategic Plan 2025-2027. The changes made to this have come from the Board/SLT retreat day, feedback from ERO, community, students and staff. We have ensured we have captured Attendance and Equity.

Board suggests looking at adding into the mix some lead data rather than always a lag data process.

Moria Lomas is still concerned that the curriculum equity has not been addressed. The Board will continue to look at this through the Strategic Plan, with a separate inquiry based around curriculum equity being added. We will need to ensure we have a mandate from our community, staff and students to proceed.

#### Proposal of New Roles

Iva Ropati presented the proposal and rationale for two new roles:

- Director People, Culture and Wellbeing

The Board agreed this was a role that the school would benefit from and that the position speaks directly to our Strategic Plan. The Board is happy to proceed to advertise the role as presented in the proposal, noting that previous HR experience should be a requirement, rather than a desired attribute.

***Move that the Board accepts the proposed role of 'Director of People, Culture and Wellbeing' and will be a Board appointment***

***Moved: Clarke Raymond***

***Seconded: Jenna Mackay***

***Carried***

- Director of International Education

The Board agreed with the proposal presented for the employment of a Director of International Education and is happy for Iva Ropati to proceed with this appointment process.

***Move that the Board accepts the proposed role of 'Director of International Education'***

***Moved: Moira Lomas***

***Seconded: Clarke Raymond***

***Carried***

***Move that the Principal's report tabled is approved:***

***Moved: Clarke Raymond***

***Seconded: Moria Lomas***

***Carried***

#### EOTC Trips for Board Approval

- International Camp Coromandel

***Moved that the International Camp to Coromandel is approved***

***Moved: Soren Hall***

***Seconded: Moira Lomas***

***Carried***

- Year 9 Camp 2025

***Moved that the Y9 Camp for 2025 is approved in Principle, with finalised documentation to be approved by the Board when available***

***Moved: Clarke Raymond***

***Seconded: Soren Hall***

***Carried***

- LMS CAMP 2025

***Moved that the LMS Camps for 2025 are approved in Principle, with finalised documentation to be approved by the Board when available***

**Moved:** Clarke Raymond

**Seconded:** Jenna Mackay

**Carried**

### **Finance & Property Report**

The Ministry has reviewed our finances and declined the court canopy for the time being. Iva and Clarke will meet with the Ministry to gain a better understanding of this decision.

The Board discussed the resurfacing of the court and is happy to continue to proceed so as not to lose our funding.

***Board Approval:*** To start the resurfacing the court project \$115,000 ex GST and have the difference of \$35,000 paid by Board funds. This will be out of our surplus or part of the investment and to start the project as soon as possible in order to not have the grant money refunded.

**Moved:** Clarke Raymond

**Seconded:** Jenna Mackay

**Carried**

***Move that the Board accept the October Finance report and payments including the Credit Card payments as tabled***

**Moved:** Clarke Raymond

**Seconded:** Soren Hall

**Carried**

***Move that the Finance's report tabled is approved:***

**Moved:** Clarke Raymond

**Seconded:** Moria Lomas

**Carried**

### **2025 Draft Budget**

Iva Ropati presented the 2025 Draft Budget to the Board. The Board is happy with this direction and will receive a finalised budget via email.

### **General Business**

#### **International Marketing Trip**

Kerri Turanga presented the international marketing trip report from the recent trip to China.

#### **2025 Board Dates**

Board discussed the 2025 dates.

**ACTION:** The Board would like the first PLD session in 2025 to be Crisis Management for EOTC.

2024 Annual Report

2024 Technology Annual Report has been retracted and represented to the Board. The retraction was due to some inaccuracies in the original report.

Moved in Committee 7.55 pm

**Meeting Closed:** 8.06 pm

**Next Meeting:**

February 2025

**Confirmed:**

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Clarke Raymond - Chairperson

**Date:**

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